

CONTACT INFORMATION:

Do you agree to permit sharing all information on this form with the Canadian Commission on Building and Fire Codes and Building Code Review Committees for the purposes of code development?

- YES
 NO

I am submitting this on behalf of:

- Myself, or
 Organization: _____
Your Title: _____

Your Name: _____
Address: _____
City: _____
Province: _____
Postal Code: _____
Telephone: _____
Facsimile: _____
Email: _____

Your function:

(if submitting on behalf of yourself)

- Building Official
 Builder / Contractor
 Building Owner / Manager
 Designer / Architect / Engineer
 Home Owner / General Public
 Supplier / Manufacturer
 Other: _____

CODE CHANGE REQUEST:

- To an existing code provision: _____
Code Reference of the Requested Change:
Division, Part, Section, Subsection, Article, Sentence, etc.eg: Div. B, 9.32.3.5.(1)
- Add a new code provision

Have you forwarded this change to the Canadian Commission on Building and Fire Codes as a proposed amendment to the model National Building or Plumbing Codes?

- YES
 NO

Personal information provided on this form is collected under the authority of the Building Code Act, 1992 and will be used for the purpose of code development. Please direct any questions about the collection of information by mail to the following address:

Manager, Code Development, Legislation and Appeals
Building and Development Branch
777 Bay Street 2nd Fl., Toronto, Ontario M5G 2E5
telephone: (416) 585-6666
or by facsimile at: (416) 585-7531

<p>REQUESTED CHANGE/ADDITION: What wording do you propose for the change?</p>	
<p>PROBLEM: Why should the existing provision be revised? If requesting an addition to the Code, what is missing?</p>	
<p>JUSTIFICATION/EXPLANATION: How does the requested change address the problem?</p>	
<p>OBJECTIVE(S): Which of the Code's objectives does the requested change address? See Part 2 of Division A of the Building Code for the list of objectives.</p>	
<p>COST/BENEFIT IMPLICATIONS: Will the change entail any added costs? Will it provide benefits that are measurable?</p>	
<p>ENFORCEMENT IMPLICATIONS: Can the requested change/addition be enforced by the infrastructure available to enforce this Code? Will its enforcement require an increase in resources?</p>	
<p>OTHER COMMENTS: For example, identify other Code requirements affected by the requested change, etc.</p>	
<p>ATTACHED SUPPORTING MATERIAL:</p>	

Present only one change request per form. Duplicate the form as necessary. You may attach additional pages or use any other format to submit your request as long as all the information indicated above is included. Mail or fax to:

Director, Building and Development Branch
 Ministry of Municipal Affairs and Housing
 777 Bay Street 2nd Floor
 Toronto, Ontario M5G 2E5
 Fax: (416) 585-7531

GUIDELINE FOR REQUESTING CHANGES TO THE BUILDING CODE

Request a Code Change

The Building Code improves with each edition thanks to the contributions of building officials, designers, builders, contractors, product manufacturers, researchers, building owners and the public. Typical changes accommodate new materials, systems and building design, clarify requirements, or update references to standards.

The Building Code is a regulation made under the *Building Code Act, 1992*. Given the joint Federal/Provincial/Territorial Code development process, changes developed by the Canadian Commission on Building and Fire Codes (CCBFC) for the model National Building Code (mNBC) and the model National Plumbing Code (mNPC) are considered for inclusion in Ontario's Building Code. Suggestions for changes to the Building Code made by members of the public may also be considered. Potential changes to the Building Code are generally developed following a public consultation process and review by a Building Code technical committee.

Suggestions to improve the Building Code may be submitted to the Building and Development Branch of the Ministry of Municipal Affairs and Housing. The following points should be considered in developing a request for a Building Code change:

Clarity

Code change requests should clearly identify the specific change being proposed, current Code provisions that would be affected by the change, and the rationale for proposing the change. Proposed language for new Code provisions is helpful.

Supporting Documentation

Code change requests should be accompanied by sufficient documentation to support the need for the change. Documentation may include research, testing results, statistics, case studies, etc.

Cost/Benefit Analysis

Code change requests should include information on implementation costs and the benefits likely to be achieved.

Assessment of Conformance

Code change requests may not be viable if there are no practical means of assessing conformance with the proposed new requirement. Requests should consider whether there are existing tools or models that can be used to assess the conformance of designs or construction with the requirements of the proposed Code change.

Requests also need to consider whether the implementation of Code changes would have implications for enforcement bodies.

Timing

Although requests for changes to the 2006 Building Code can be made at any time, it is likely that most changes will be considered for inclusion in the next edition the Building Code. However, "interim" Code changes to the 2006 Code are possible.

Objectives

The objectives of the Building Code's requirements ("acceptable solutions") are set out in Division A. Code change requests should link proposed changes to one of the Code's stated objectives. The addition of a provision that cannot be linked to one of the currently stated objectives would require the addition of new objectives.

Focus on Generic/Widespread Issues

The Building Code's standards are of general application and it is therefore impractical for the Building Code to deal with specific products or with situations that arise only rarely.

However, innovative products that are not yet covered by standards or mentioned in the Codes are not necessarily excluded from use. Current administrative procedures to enable the use of innovative products are listed in Division C, and include Alternative Solutions, the Building Code Commission, the Building Materials Evaluation Commission and Minister's Rulings.

The attached form should accompany requested changes, although its use is not mandatory provided the criteria stated above are considered. Where the form does not provide sufficient space for the information you wish to include, you are encouraged to attach additional pages as necessary. Additional electronic copies of the Building Code change request form may be obtained from the Building Code website at: www.ontario.ca/buildingcode.